

Applicant Name: _____

Application packages must include the following documents:

1. The completed and signed/co-signed (for deputies) Application for Initial Certification
2. Supporting documentation verifying education and training/professional development claimed for points

Completed application package may be sent to VCPI via mail, or emailed as a PDF to:

Mail: VCPI
 Attn: VSI Certification
 413 Stuart Circle, Suite 200
 Richmond, VA 23220

Email: vsicert@virginiasheriffs.org

VSI USE ONLY			
Date Application Received	Date Fee Received	Payment Type <input type="checkbox"/> Credit Card <input type="checkbox"/> Check – Check No.: _____	
Document Checklist <input type="checkbox"/> Application <input type="checkbox"/> Supporting Documentation		<input type="checkbox"/> Authorization for Use of Name/Image	
Application Review Date	Application Reviewed By (Printed Name):		
Application Status <input type="checkbox"/> Approved <input type="checkbox"/> Held for Additional Documentation <input type="checkbox"/> Rejected	Resubmission Deadline	Date Applicant Notified	
If Rejected, list reason(s)			
2 nd Review Date	Application Reviewed By (Printed Name):		
Application Status <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	If Rejected, list reason(s)		Date Applicant Notified

SUBJECT TO CHANGE FOR 2018-19 APPLICATION